

ADDITIONAL TECHNICAL & STAFFING FEES 2022/23

All hire fees include the services of a **Duty Manager**, **Ushers** and **Duty Technician**.

The Duty Technician will operate pre-set lighting only, assist with the connecting of your technical/electrical equipment, and problem

solve in the event of power or equipment failure.

They are not a specialised Lighting or Sound Engineer and will not design/re-design or run any shows.

Any additional requests for staffing and set-up must be confirmed in writing no later than 4 weeks before the event and incur additional charges as outlined below.

Please note all fees are subject to VAT.

STAFFING

Sound Engineer (8 hour call)	£275 + VAT
Lighting Engineer (8 hour call)	£275 + VAT
Stage Manager	£202 + VAT
Crew (minimum 4 hour call)	£105 + VAT per person
Ushers and Cloakroom Staff	£11 + VAT per hour per person
Security	Cost by arrangement

TECHNICAL REQUESTS & EQUIPMENT HIRE

Use of PA	£675 + VAT
Radio Microphone*	£45 + VAT per mic
Wired Microphone*	£10 + VAT per mic
Use of piano (subject to approval)	£175 + VAT (inc. 1 tune)
Additional piano tunes	£70 + VAT
Projector and screen	£275 + VAT
Removal of staging in The Hearn Recital Room (except section with piano on it)	£350 + VAT
Removal of piano and all staging in The Hearn Recital Room (subject to approval)	£650 + VAT
Uplighters on all pillars in Great Hall	£600 + VAT
Disco lighting in Great Hall	from £250 + VAT
Rostra for standard orchestral set up in Great Hall (rostra for standard winds and brass)	from £350 + VAT
Rostra for choirs (each row 10m)	from £350 + VAT (dependant on layout)
Lighting Design	POA

*Any equipment requiring use of PA requires a Sound Engineer at the quoted price.

To discuss your technical and staffing requirements in detail please contact:
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Hannah Benton, Operations Manager ● h.benton@blackheathhalls.com