

## ADDITIONAL TECHNICAL & STAFFING FEES 2023/24

All hire fees include the services of a **Duty Manager**, **Ushers** and **Duty Technician**.

The Duty Technician will operate pre-set lighting only, assist with the connecting of your technical/electrical equipment, and problem

solve in the event of power or equipment failure.

They are not a specialised Lighting or Sound Engineer and will not design/re-design or run any shows.

Any additional requests for staffing and set-up must be confirmed in writing no later than 4 weeks before the event and incur additional charges as outlined below.

Please note all fees are subject to VAT.

### STAFFING

Sound Engineer (8 hour call)	£289 + VAT
Lighting Engineer (8 hour call)	£289 + VAT
Stage Manager	£220 + VAT
Crew (minimum 4 hour call)	£110 + VAT per person
Ushers and Cloakroom Staff	£12 + VAT per hour per person
Security	Cost by arrangement

### TECHNICAL REQUESTS & EQUIPMENT HIRE

Use of PA	£709 + VAT
Radio Microphone*	£47 + VAT per mic
Wired Microphone*	£15 + VAT per mic
Use of piano (subject to approval)	£184 + VAT (inc. 1 tune)
Additional piano tunes	£74 + VAT
Removal of staging in The Hearn Recital Room (except section with piano on it)	£368 + VAT
Removal of piano and all staging in The Hearn Recital Room (subject to approval)	£683 + VAT
Disco lighting in Great Hall	from £263 + VAT
Rostra for standard orchestral set up in Great Hall (rostra for standard winds and brass)	from £368 + VAT
Rostra for choirs (each row 10m)	from £368 + VAT (dependant on layout)
Lighting Design	POA

\*Any equipment requiring use of PA requires a Sound Engineer at the quoted price.