

## ADDITIONAL TECHNICAL & STAFFING FEES 2026/27

All hire fees include the services of a **Duty Manager**, **Ushers** and **Duty Technician**.

The Duty Technician will operate pre-set lighting only, assist with the connecting of your technical/electrical equipment, and problem

solve in the event of power or equipment failure.

They are not a specialised Lighting or Sound Engineer and will not design/re-design or run any shows.

Any additional requests for staffing and set-up must be confirmed in writing no later than 4 weeks before the event and incur additional charges as outlined below.

Please note all fees are subject to VAT.

### STAFFING

|                                 |                       |
|---------------------------------|-----------------------|
| Sound Engineer (8 hour call)    | £375 + VAT            |
| Lighting Engineer (8 hour call) | £375 + VAT            |
| Stage Manager                   | £260 + VAT            |
| Crew (minimum 4 hour call)      | £125 + VAT per person |
| Security                        | Cost by arrangement   |

### TECHNICAL REQUESTS & EQUIPMENT HIRE

|                                                                                           |                                      |
|-------------------------------------------------------------------------------------------|--------------------------------------|
| Use of PA                                                                                 | £780 + VAT                           |
| Radio Microphone*                                                                         | £50 + VAT per mic                    |
| Wired Microphone*                                                                         | £15 + VAT per mic                    |
| Use of piano (subject to approval)                                                        | £235 + VAT (inc. 1 tune)             |
| Additional piano tunes                                                                    | £90 + VAT                            |
| Removal of staging in The Hearn Recital Room (except section with piano on it)            | £520 + VAT                           |
| Removal of piano and all staging in The Hearn Recital Room (subject to approval)          | £1500 + VAT                          |
| Disco lighting in Great Hall                                                              | from £275 + VAT                      |
| Rostra for standard orchestral set up in Great Hall (rostra for standard winds and brass) | from £520 + VAT                      |
| Rostra for choirs (each row 10m)                                                          | £1000 + VAT<br>(dependent on layout) |
| Lighting Design                                                                           | POA                                  |

\*Any equipment requiring use of PA requires a Sound Engineer at the quoted price.